

How to Set an Appointment

Once you have collected all of the required documents, you may call CARE's Clinical Department to set up an appointment.

You can reach our office by phone at (586) 541-2273 or toll free at (877) 484-8884.

Please be sure that you complete your evaluation before you schedule your hearing with the DAAD board, to ensure the clinician has adequate time to prepare your evaluation.

Office Hours

Monday: 8:30am – 9:00pm
Tuesday: 8:30am – 9:00pm
Wednesday: 8:30am – 5:00pm
Thursday: 8:30am – 9:00pm
Friday: 8:30am – 5:00pm

You can contact the Secretary of State regarding their specific policies and procedures or visit their website at <http://www.michigan.gov/sos>. Please be aware that the DAAD will be making all final decisions regarding the reinstatement of your license.



Real solutions for real life

**31900 Utica Road
Fraser, MI 48026**

Family & Youth Education
(586) 541-0033
Fax: (586) 541-0034

**Substance Use Evaluations
Student Assistance**
(586) 541-CARE (2273)
Fax: (586) 541-2274

Employee Assistance
(586) 541-1555
Fax: (586) 541-0034
Toll Free: 1-866-888-1555

www.careofmacomb.com



Become a Fan of
Community Assessment
Referral & Education (CARE)!

CARE is dedicated to the prevention of alcohol, tobacco and other substance use. Federal, state and local funding has been provided through Macomb County Community Mental Health/Office of Substance Abuse to support project costs.

Recipients of substance use disorder services have rights protected by state and federal law and promulgated rules. For information, contact CARE Recipient Rights, 31900 Utica Road, Fraser, MI 48026, (586) 541-0033 or State Recipient Rights Coordinator, P.O. Box 30664, Lansing, Michigan 48909.



Real solutions for real life



Are you trying to get your driver's license restored?

CARE's mission is to educate, link and support individuals, families, businesses and communities affected by family concerns, workplace challenges, mental health conditions and the misuse of alcohol, tobacco, and other drugs in southeastern Michigan.

Real Solutions for Real Life

- ✓ Have you lost your license due to an alcohol or drug related offense?
- ✓ Has Secretary of State sent you a letter saying that you are eligible to file an appeal to get your license re-instated?
- ✓ Are you ready to get the process started?

The Secretary of State requires that every person filing an appeal with the DAAD (Driver's Assessment & Appeal Division) must first obtain a substance abuse evaluation. Since 1977, CARE (Community Assessment Referral & Education) has been providing substance abuse evaluations at an extremely affordable rate.

By seeking services through CARE, you can feel confident that you are obtaining your evaluation from a qualified clinician, with experience in the field of substance abuse. In addition, CARE will be able to offer you a variety of appointment times, including week -night appointments, to accommodate your busy schedule.

Preparing for your Appointment

The Secretary of State requires that you provide the following documents to the clinician at the time of your evaluation.

10-Panel Urinalysis Drug Screen

- May be obtained at a lab of your choice
- CARE can refer you to a lab that offers a discounted rate to our clients
- Labs must check for two integrity variables including pH level or creatinine
- Screen must be no more than 30 days old at the time of your evaluation

Four Letters of Support

- Letters must contain specific content as outlined by the Secretary of State
- Must be notarized by a public notary
- Must be no more than six months old at the time of your evaluation

Master Driving Record

- Can be obtained at a Secretary of State Plus Office, or by ordering it from Lansing, Michigan
- Must be no more than six months old at the time of your evaluation

What Will Happen During the Evaluation?

This one time evaluation consists of a one hour meeting with a Licensed Masters Level clinician. The clinician will discuss your current and past use of alcohol and other drugs, as well as the information contained in the documents that you bring to the evaluation.

Please bring copies of all of the required documents with you to your appointment. The Secretary of State will need your original documents, and we will need to keep copies of your records on file.

The fee associated with this appointment covers a one time face to face evaluation and a report for you to send or take with you to your DAAD hearing. This report is required by the DAAD in order to set up your hearing date. Payment is due at the time of your appointment and can be in the form of money order, cash (exact change), or your own Discover, Master Card, or Visa. This report will be ready to be picked up or mailed to you within 7-10 days of the evaluation. In addition, an express fee of \$50 can be paid at the time of your appointment to guarantee the completion of the report within two business days.